

**GOOD SHEPHERD LUTHERAN CHURCH**

6/19/2018

**COUNCIL MEMBERS PRESENT**

Royce Schultze, President

Joel Just – Vice-President

Claudia Kuball

Derrick Fehr

Wendy Berg

Heather LeMoine

Addy Houston, Secretary

Jeff Ubben

**COUNCIL MEMBERS ABSENT**

Megan Anderson

**OTHERS ATTENDING**

Pastor Craig Schweitzer – Senior Pastor

Annette Bjornstad-Executive Assistant Office Manager

- 1) The meeting was called to order by Council President, Royce Schultze.
- 2) Opening prayer was led by Pastor Craig.
- 3) Approval of Consent Agenda
  - a) Approval of Minutes
  - b) Monthly Financial Report
  - c) Human Resources Committee – No Report
  - d) Finance Committee Report – No Report
  - e) Endowment Council Report – Report
  - f) Holistic Stewardship Committee – Report to be received via email at a later date
  - g) Audit Committee Report – No Report (moved to Agenda Item 6h)
  - h) Safety and Security Committee – No Report
  - i) Staff Report
  - j) Pastor's Report

Motion to approve the consent agenda (LeMoine/Kuball unanimous).

\* G) Audit Committee Report was moved off of the Consent Agenda and put under New Business.

- 4) Devotions & Bible Study led by Pastor Craig.
- 5) Old Business
  - a) Goal #1 – Wendy reported that she received many of the surveys back from the staff regarding the facility improvement plan. The next step will be to have the entire congregation complete a similar survey in July to get the congregation's insight for our current and future hopes for the facility. The survey for the congregation will be done through survey monkey. Printed copies will also be available. The survey will remain available July 1-31.
  - b) Goal #2 – Annette will prepare a list of all Good Shepherd new members for Council members in order for Council Members to offer new members a welcome.
  - c) Goal #3 – Work on this goal will begin after the Youth Gathering.
  - d) Goal #4 – Minutes from the Campus Ministry Planning Team were included in the Council packet. The goal continues to move forward positively.
  - e) Goal #5 – Communications Strategy – this goal has not been started.
- 6) New Business
  - a) New Staff Introductions – none.

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- b) Synod Assembly Recap – Pastor Craig and Addy reported. The recap from Synod Assembly was included in the Council packet. The 2019 Synod Assembly will be held in Minot on June 7-8, 2019.
- c) Call Committee Update – The Call Committee is hopeful that they will receive paperwork for a potential pastoral candidate within the next month.
- d) GSLC Constitution Update – There are a couple of minor language changes to the Constitution that need to be made. At the direction of the Synod Attorney, and following last year’s constitutional updates, Kathy Torske, Dale Sandstrom, Pastor Craig, and Royce Schultz will be working on this over the next few months. It will need to be placed on the 2019 Annual Meeting agenda.
- e) Council Pictures – Pastor Craig asked the Council members if they had a preference as to where to hang the Council member’s pictures. Council members will leave the placement of the pictures up to Pastor Craig and staff.
- f) Worship on July 4 – Motion was made to approve not having worship on July 4 (Wednesday – Worship in the Park). (Berg/Just, unanimous)
- g) Internship Training – Pastor Craig gave an update on the Internship Supervisor Training that he attended at Luther Seminary in St. Paul, MN. Pastor Craig also asked the Council members if any of them would consider being a member of the Internship Committee. Discussion was held. This committee will help support Pastor Selva throughout his internship year. Heather will serve as council liaison to this committee.
- h) Audit Committee – The Audit Committee’s report from their 2016 and 2017 audit are included in the council packet. Royce is the Council Liason for this committee. Discussion took place about the audit report. A motion was made to accept the recommendations made by the Audit Committee. (Ubben/Berg, unanimous).

5) Other Business:

6) Questions from the Floor: (5 minutes, Council may respond at a future meeting)

7) Closing Prayer led by Pastor Craig.

Respectfully submitted,

Annette Bjornstad

Executive Assistant/Office Manager

## Good Shepherd Lutheran Church

2nd Quarter - 2018 Financial Summary

For the Period of April - June

General Operating Fund					2018 Budget \$ 1,506,000	2017 Budget \$ 1,460,000
	Apr (4 weeks)	May (4 weeks)	June (4 weeks)	May 2018 YTD	May 2017 YTD	
<b>Revenues</b>						
General Offering	109,265.67	90,467.67		472,716.35		465,592.07
Holiday Offering	16,782.00			32,400.00		50,936
Interest Income	36.17	997.98		2,096.24		1,922.09
Loose Offering	15,320.48	6,749.00		46,574.19		48,266.66
Miscellaneous Income	14,447.00	105.00		16,728.88		
<b>Total</b>	<b>155,851.32</b>	<b>98,319.65</b>		<b>570,515.66</b>		<b>566,717.00</b>
<b>Monthly Budgeted Income</b>	<b>155,108</b>	<b>108,527</b>		<b>613,329.00</b>		<b>573,812</b>
<b>% of Monthly Budget Received</b>	<b>100.5%</b>	<b>90.6%</b>		<b>93%</b>		<b>89.9%</b>
<b>Expenses</b>						
Youth Ministry	2,596.04	5,035.19		16,279.80		15,194.99
Congregational Life	517.29	1,064.47		2,737.65		2,772.10
Music and Worship	966.67	963.12		5,644.54		5,108.05
Support Ministries				-		
Compensation	67,512.32	64,283.10		331,157.46		355,470.46
Property Management	14,695.42	16,104.26		80,666.01		82,810.41
Mortgage Payment - Interest	1,495.20	1,438.24		7,388.11		8,417.49
Mortgage Payment - Principal	2,567.11	2,624.07		12,923.44		11,894.06
Support Miscellaneous	474.25	2,306.50		6,707.22		2,673.51
Mission/Outreach/Benevolence	14,275.07	8,613.00		59,525.62		57,728.39
<b>Total</b>	<b>105,099.37</b>	<b>102,431.95</b>		<b>523,029.85</b>		<b>542,069.46</b>
<b>Monthly Budgeted Expenses</b>	<b>123,407.88</b>	<b>113,572.87</b>	<b>132,192.87</b>	<b>600,533.35</b>		<b>583,578.29</b>
<b>% of Monthly Budget Expensed</b>	<b>85.2%</b>	<b>90.2%</b>	<b>0.0%</b>	<b>87%</b>		<b>92.9%</b>
<b>Total - Over (Under)</b>	<b>50,751.95</b>	<b>(4,112.30)</b>	<b>-</b>	<b>47,485.81</b>		<b>24,647.54</b>
<b>Mortgage</b>						
Principal Balance	451,748.97	449,124.90				
<b>Dedicated/Non-Budgeted</b>						
	Apr	May	Jun	YTD Total		
<b>Revenues</b>						
Restricted-Designated/Non-Budgeted						
Restricted	5,525.00	3,810.00		20,683.00		
Designated	26,647.75	32,212.90		97,554.93		
<b>Total</b>	<b>32,172.75</b>	<b>36,022.90</b>		<b>118,237.93</b>		
<b>Expenses</b>						
Restricted-Designated/Non-Budgeted						
Restricted	2,266.16	1,560.00		10,109.30		
Designated	9,570.19	86,717.21		123,314.90		
<b>Total</b>	<b>11,836.35</b>	<b>88,277.21</b>		<b>133,424.20</b>		
<b>Total - Over (Under)</b>	<b>20,336.40</b>	<b>(52,254.31)</b>		<b>(15,186.27)</b>		
<b>Fund Account Balances</b>						
	Apr	May	Jun			
<b>Designated/Restricted Funds</b>						
Property & Equipment Replacement	125,087.65	126,342.65				
For Unexpected Expenses - Savings & Certificates of Deposit	100,000.00	100,000.00				
Dedicated Funds - Savings	119,144.50	141,373.28				
Demand Investment Youth Ministry	-	0.02				
<b>Un-Restricted/Designated Funds</b>						
Savings & Certificates of Deposit & Money Funds	66,639.19	57,618.37				
Checking Account as per Balance Sheet	117,035.22	33,568.45				
Petty Cash as per Balance Sheet	100.00	100.00				
<b>Total</b>	<b>528,006.56</b>	<b>459,002.77</b>				
<b>Endowment Fund</b>						
	Apr	May	Jun	YTD Total		
Checking Account as per Balance Sheet	82,805.53	62,279.75				
Savings	24,157.49	25,698.91				
Money Funds	14,884.24	15,081.15				
Mutual Funds/Stock	800,312.50	813,023.91				
Certificates of Deposit	145,478.77	145,478.77				
<b>Total</b>	<b>1,067,638.53</b>	<b>1,061,562.49</b>				
Grants Issued - Endowment	-	1,550.00		4,527.15		
Grants Issued - Restricted Endowment	-	19,000.00		19,000.00		
Memorial Funds Issued	-	-		3,924.97		
<b>Total</b>				<b>27,452.12</b>		

## Good Shepherd Lutheran Church

2st Quarter - 2018 Dedicated/Non-Budgeted Income & Expense Summary

For the Period of April - June

						Class Balances (Income minus Expense)	
Income	April	May	June	Total			
Class #	Class Name						
1043	TR	General Memorials	1,540.00	1,510.00		3,445.00	(1)
1310	D	Church School	700.38	471.28		3,033.94	
	TR	Church School/Soul Sisterhood				-	
1315	D	Confirmation	39.50	97.22		320.24	(2,679.76)
	TR	Confirmation				-	
1360	TR	Quilters	20.00	20.00		100.00	100.00
1380	D	Youth	24,231.88	31,232.00		88,010.41	(27,132.90)
1420	D	Grief Ministries				-	
1460	D	Parish Health/Parish Nursing				-	
1470	TR	Stephen Ministries				-	
1530	TR	Flower Fund				370.00	(832.42)
1560	TR	Blue Paraments				-	
1561	TR	Purple Paraments				-	
1562	TR	Red Paraments				-	
1570	TR	Sounds of Good Shepherd		210.00		210.00	210.00
1599	D	Special Gifts - Music & Worship				-	
	TR	Special Gifts - Music & Worship				-	(878.99)
1601	TR	Accelerated Principal Reduction	3,815.00	2,015.00		12,973.00	12,973.00
1608	D	Building Use	250.00	400.00		1,575.00	(1,637.47)
	TR	Building Use	150.00			150.00	150.00
1622	TR	Golf Tournament				-	
1711	TR	Good Samaritan				-	(20.00)
1760	D	Special Gifts - Pastoral				-	(594.16)
	TR	Special Gifts/Bible Study				-	
1788	TR	Bibles		35.00		75.00	75.00
1800	D	Miscellaneous	1,425.99	12.40		4,615.34	3,250.38
	TR	Miscellaneous		20.00		3,360.00	90.00
1900	TR	Strikepoint/Handbells				-	(102.89)
		Temporarily Restricted Total	5,525.00	3,810.00		20,683.00	
		Designated Total	26,647.75	32,212.90		97,554.93	
		<b>Grand Total</b>	<b>32,172.75</b>	<b>36,022.90</b>		<b>118,237.93</b>	<b>(15,186.27)</b>

						Class Balances (Income minus Expense)	
Expenses	April	May	June	Total			
Class #	Class Name						
1043	TR	General Memorials	375.00	1,540.00		4,635.00	(1)
1310	D	Church School				-	
	TR	Church School/Soul Sisterhood				-	
1315	D	Confirmation				3,000.00	
	TR	Confirmation				-	
1360	TR	Quilters				-	
1380	D	Youth	7,121.70	86,301.25		115,143.31	
1420	D	Grief Ministries				-	
1460	D	Parish Health/Parish Nursing				-	
1470	TR	Stephen Ministries				-	
1530	TR	Flower Fund	889.28			1,202.42	
1560	TR	Blue Paraments				-	
1561	TR	Purple Paraments				-	
1562	TR	Red Paraments				-	
1570	TR	Sounds of Good Shepherd				-	
1599	D	Special Gifts - Music & Worship				-	
	TR	Special Gifts - Music & Worship	878.99			878.99	
1601	TR	Accelerated Principal Reduction				-	
1608	D	Building Use	1,669.00	403.56		3,212.47	
	TR	Building Use				-	
1622	TR	Golf Tournament				-	
1711	TR	Good Samaritan	20.00			20.00	
1760	D	Special Gifts - Pastoral				594.16	
	TR	Special Gifts/Bible Study				-	
1788	TR	Bibles				-	
1800	D	Miscellaneous	779.49	12.40		1,364.96	
	TR	Miscellaneous		20.00		3,270.00	
1900	TR	Strikepoint/Handbells	102.89			102.89	
		Temporarily Restricted Total	2,266.16	1,560.00		10,109.30	
		Designated Total	9,570.19	86,717.21		123,314.90	
		<b>Grand Total</b>	<b>11,836.35</b>	<b>88,277.21</b>		<b>133,424.20</b>	
		<b>Total - Over (Under)</b>	<b>20,336.40</b>	<b>(52,254.31)</b>	<b>-</b>	<b>(15,186.27)</b>	

D = Designated

TR = Temporarily - Restricted

Note: Accounts that appear over-drawn are due to funds raised in 2008 thru 2017 and spent in 2018.

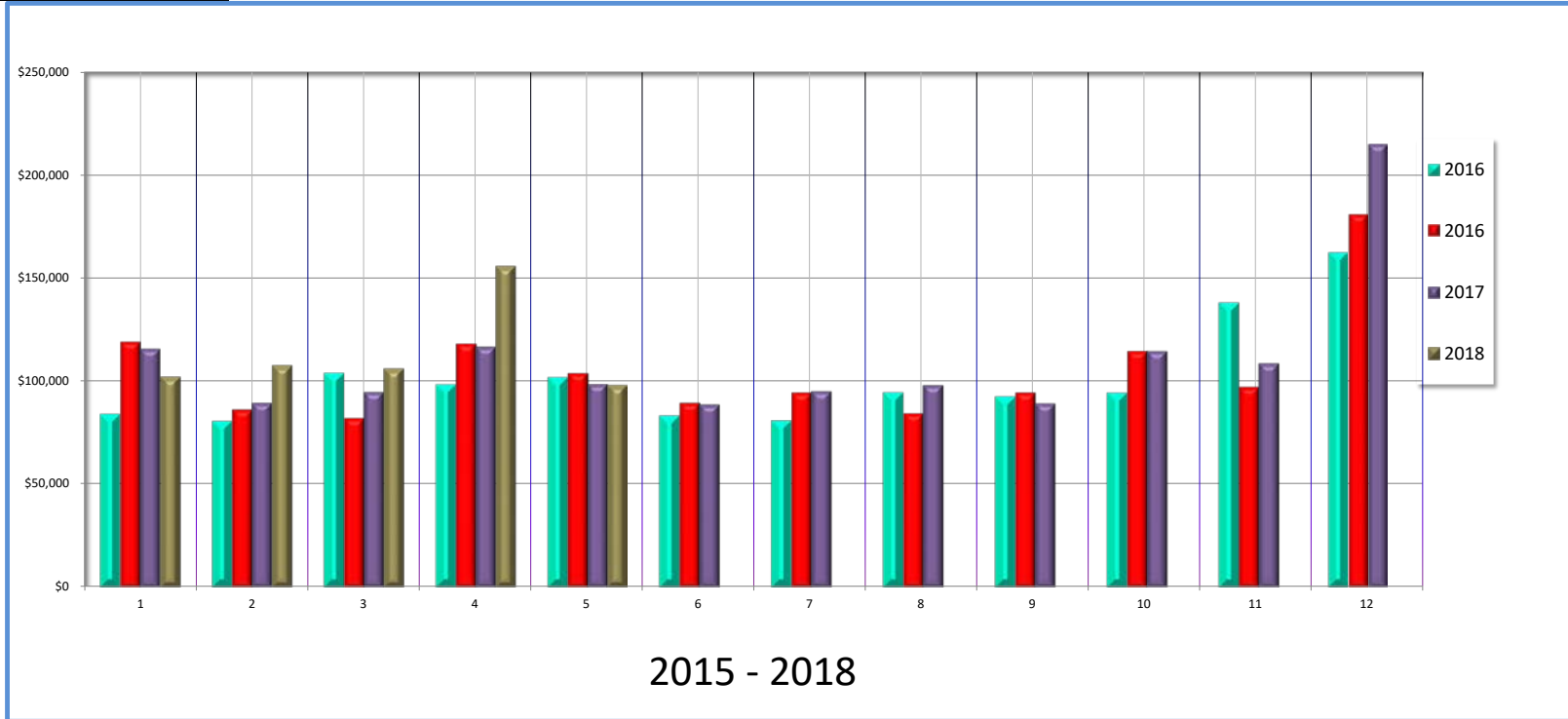
(1) General Memorials moved to Endowment Fund at the end of each month.

**Consolidated Balance Sheet**  
 Good Shepherd Lutheran Church - Fund Accounts  
 As of May 31, 2018

	General Fund Un-Restricted Designated	Dedicated Funds Designated Temp-Restricted	Endowment Fund Designated Temp-Restricted Perm-Restricted	All Funds
<b>Assets</b>				
Cash and Equivalents	\$ 33,668.45		\$ 62,279.75	\$ 95,948.20
Savings and Securities - <b>Un-Restricted</b>				
Un-Restricted - General Fund	57,618.37			57,618.37
Savings and Securities - <b>Designated</b>				
Reserve (unexpected expenses) - General Fund	100,000.00			100,000.00
Property/Equipment Replacement - General Fund	126,342.65			126,342.65
Savings and Securities - <b>Designated/Restricted</b>				
General Fund - Dedicated Accounts		141,373.28		141,373.28
Youth Ministry - Mission Investment Fund	0.02			0.02
Savings and Securities - <b>Endowment</b>				
Designated, Temp-Restricted & Perm-Restricted			999,282.74	999,282.74
<b>Interfund Receivables</b>				
Due from General Fund				
Due from Dedicated Fund	\$ 52,346.80			52,346.80
Other Current Assets				
Prepaid Insurance & Other Prepaid Expenses	10,474.96			10,474.96
Property and Equipment, net	2,529,159.14			2,529,159.14
<b>Total Assets</b>	<b>\$ 2,909,610.39</b>	<b>\$ 141,373.28</b>	<b>\$ 1,061,562.49</b>	<b>\$ 4,112,546.16</b>
<b>Liabilities</b>				
Payroll Liabilities	\$ (3,971.55)			\$ (3,971.55)
Other Current Liabilities				
Mortgage/Note Payable	449,124.90			449,124.90
<b>Total Current Liabilities</b>	<b>445,153.35</b>			<b>445,153.35</b>
<b>Interfund Payables</b>				
Due to Dedicated Fund				
Due to General Fund		<b>\$ 52,346.80</b>		52,346.80
<b>Net Assets</b>				
Un-Restricted				
Un-Restricted	158,080.15			158,080.15
Capital Investment in Property & Equipment	2,080,034.24			2,080,034.24
Designated				
Property & Equipment Replacement	126,342.65			126,342.65
Reserve - Unexpected Expenses	100,000.00			100,000.00
Dedicated Funds		52,895.47	14,247.35	67,142.82
Temporarily Restricted		36,131.01	655,980.18	692,111.19
Permanently Restricted - Endowment			391,334.96	391,334.96
<b>Total Net Assets</b>	<b>2,464,457.04</b>	<b>89,026.48</b>	<b>1,061,562.49</b>	<b>3,615,046.01</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 2,909,610.39</b>	<b>#REF!</b>	<b>\$ 1,061,562.49</b>	<b>\$ 4,112,546.16</b>

### ACTUAL RECEIPTS ANALYSIS 2014 - 2018 YTD

Actual Receipts 2015 - 2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ACTUAL TOTAL	BUDGET	VARIANCE
2015	\$83,994	\$80,640	\$103,797	\$98,272	\$101,798	\$83,251	\$80,979	\$94,419	\$92,398	\$94,260	\$137,913	\$162,309	\$1,214,030	\$1,400,000	(\$185,970)
2016	\$119,276	\$86,459	\$82,282	\$118,287	\$104,049	\$89,603	\$94,685	\$84,699	\$94,709	\$114,748	\$97,395	\$180,790	\$1,266,983	\$1,448,000	(\$181,017)
2017	\$115,810	\$89,552	\$94,852	\$116,835	\$98,732	\$88,673	\$95,233	\$98,121	\$89,257	\$114,706	\$108,757	\$215,306	\$1,325,833	\$1,460,000	(\$134,167)
2018	\$102,312	\$107,770	\$106,263	\$155,851	\$98,320								\$570,516	\$1,506,000	(\$935,484)
2015 - Holiday Offerings not budgeted for.	\$0	\$10,924	\$12,544	\$21,587	\$0	\$0	\$0	\$0	\$0	\$0	\$3,220	\$29,764	\$78,038		
2016 - Holiday Offerings not budgeted for.	\$0	\$12,909	\$33,870	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,042	\$13,354	\$62,175		
2017 - Holiday Offerings not budgeted for.	\$0	\$0	\$19,191	\$31,745	\$0	\$0	\$0	\$0	\$0	\$0	\$1,335	\$10,666	\$62,937		
*2018 Holiday Offering is budgeted for.															



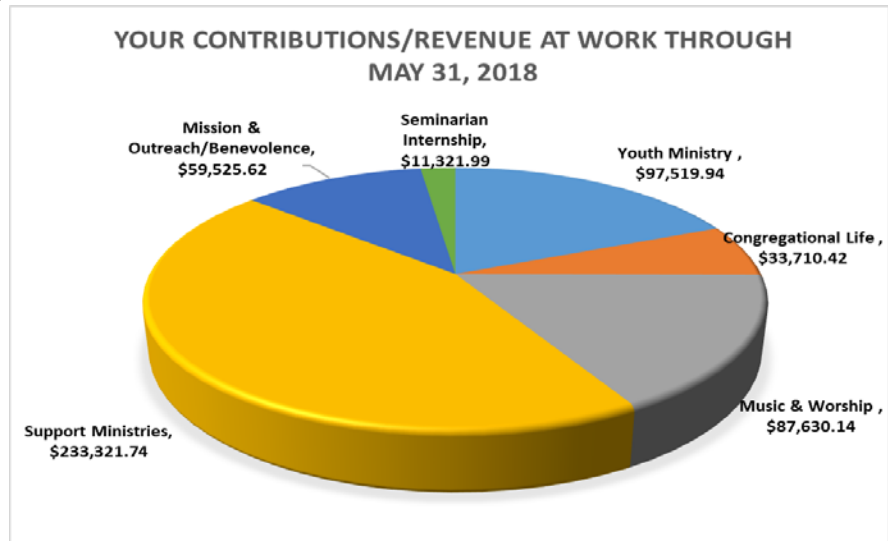
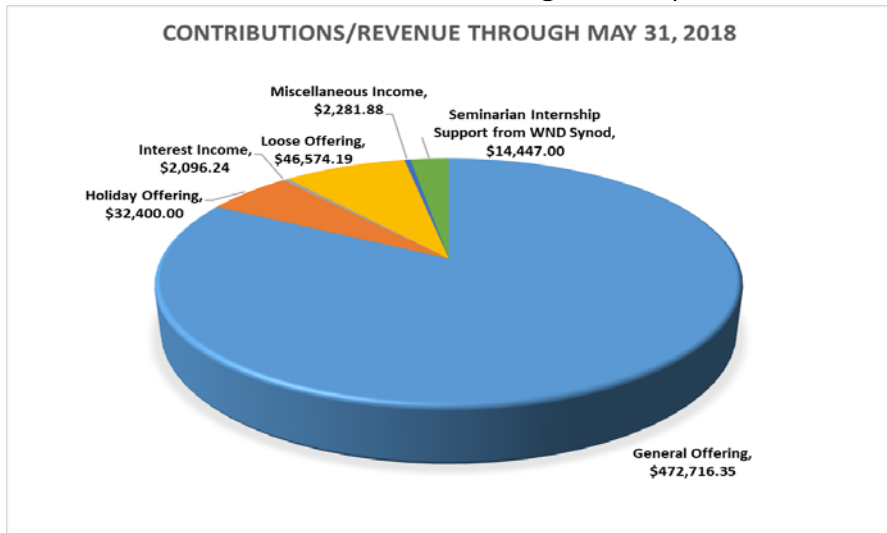
## GOOD SHEPHERD LUTHERAN CHURCH

### BENEVOLENCE WORKSHEET

April-18

	ANNUAL BUDGET	ANNUAL BUDGET % OF TOTAL	JAN PAYMENTS	FEB PAYMENTS	MAR PAYMENTS	APRIL PAYMENTS	MAY PAYMENTS	JUNE PAYMENTS	JULY PAYMENTS	AUG PAYMENTS	SEPT PAYMENTS	OCT PAYMENTS	NOV PAYMENTS	DEC PAYMENTS	YTD PAYMENTS	
<b>MONTHLY</b>																recalc**
LUTHERN SOCIAL SERVICES	20,750	1.38%	1,410	1,485	1,464	2,147	1,355								7,861	1.38%
WESTERN ND SYNOD - ELCA CHURCHWIDE	108,750	7.26%	7,429	7,825	7,717	11,317	7,139								41,427	7.26%
<b>QUARTERLY</b>																
AARC	3,000	0.20%			630										630	0.11%
AID INC	3,000	0.20%			630										630	0.11%
BISMARCK MEALS ON WHEELS	2,000	0.13%			420										420	0.07%
CAMP OF THE CROSS	10,000	0.67%			2,132										2,132	0.37%
CHARLES HALL YOUTH SERVICES	1,000	0.07%			210										210	0.04%
ELCA GIFT PROCESSING CTR. - Themba Mkhabela	4,000	0.27%			840										840	0.15%
HEART RIVER BRIDGES OF HOPE (ND YCC)	2,000	0.13%			420										420	0.07%
MINISTRY ON THE MARGINS	2,380	0.17%			532										532	0.09%
MISSOURI SLOPE FOUNDATION	1,000	0.07%			210										210	0.04%
RUTH MEIERS HOSPITALITY HOUSE	4,000	0.27%			840										840	0.15%
SALVADORAN LUTHERAN SYNOD - CRISTO REY	4,000	0.27%			840										840	0.15%
WELCOME HOUSE	2,000	0.13%			420										420	0.07%
<b>AS REQUESTED</b>																
BANQUET MINISTRY	3,000	0.20%	287			692									979	0.17%
CAMPERSHIPS	1,000	0.07%													0	0.00%
COLLEGE SCHOLARSHIPS	1,000	0.07%													0	0.00%
GOOD SAMARITAN	2,000	0.13%													0	0.00%
SEMINARY SCHOLARSHIP	5,000	0.33%													0	0.00%
<b>OTHER</b>																
DISCRETIONARY	30,120	2.00%													0	0.00%
<b>TOTALS</b>	<b>210,000</b>	<b>14.00%</b>	<b>9,125</b>	<b>9,310</b>	<b>17,307</b>	<b>14,156</b>	<b>8,494</b>	<b>(2)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>58,393</b>	<b>10.23%</b>
Monthly Income - General Fund			102,312	107,770	106,283	155,851	98,320								570,536	
*YTD ACTUAL INCOME			102,312	210,082	316,365	472,216	570,536									
%YTD - Actual Income to Budget Income			81.9%	91.0%	90.5%	93.5%	116.8%									
2018 MONTHLY INCOME BUDGETED	1,506,000		124,905	105,955	118,834	155,108	108,527								613,329	
2018 YTD INCOME BUDGETED						613,329								1,506,000		

*Making Ministry Possible with your Financial Gifts*



YTD Budgeted Contributions/Revenue:	\$	613,329.00
YTD Actual Contributions/Revenue:		556,068.66
<b>Seminarian Internship Support from WND Synod</b>		<b>\$14,447.00</b>
<b>Difference between Budgeted &amp; Actual:</b>		<b>-42,813.34</b>

<b>Total YTD Actual Contributions/Revenue:</b>	\$	<b>570,515.66</b>
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YTD Budgeted Expenses:	\$	600,533.35
YTD Actual Expenses:	\$	523,029.85
<b>Difference between Budgeted &amp; Actual:</b>		<b>(77,503.50)</b>

<b>Total YTD Actual Expenses:</b>	\$	<b>523,029.85</b>
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Difference of Actual Contributions/Revenue and Actual Expenses Net: \$ 47,485.81

*Thank you for supporting Good Shepherd Ministries!*

Are you wanting to ensure you contributions continue as you enter the busy season of summer? We can help with that. You can sign up for automatic giving by filling out a sheet in the office or by going to the website and following the links under Giving. We can't do God's work without you! Thank you for your continued support!