

GOOD SHEPHERD LUTHERAN CHURCH

5/15/2018

COUNCIL MEMBERS PRESENT

Joel Just – Vice-President
Claudia Kuball
Derrick Fehr
Wendy Berg

Heather LeMoine
Addy Houston, Secretary

COUNCIL MEMBERS ABSENT

Royce Schultze, President
Megan Anderson
Jeff Ubben

OTHERS ATTENDING

Pastor Craig Schweitzer – Senior Pastor
Annette Bjornstad-Executive Assistant Office Manager
Melanie Nicklos – Parish Administrator

- 1) The meeting was called to order by Council Vice-President, Joel Just.
- 2) Opening prayer was led by Joel Just.
- 3) Approval of Consent Agenda
 - a) Approval of Minutes
 - b) Monthly Financial Report
 - c) Human Resources Committee – No Report
 - d) Finance Committee Report – No Report
 - e) Endowment Council Report – Report (moved to Agenda Item 5k)
 - f) Holistic Stewardship Committee – Report
 - g) Audit Committee Report – No Report
 - h) Safety and Security Committee – No Report
 - i) Staff Report
 - j) Pastor's Report

Motion to approve the consent agenda (LeMoine/Fehr unanimous).

- 4) Devotions & Bible Study led by Pastor Craig.
- 5) New Business
 - a) New Staff Introductions – Ashley Greenwood, the new Confirmation and Senior High Youth Ministry Coordinator, introduced herself to the Council.
 - b) Goal #1 – Long Term Facility Growth/Expansion and GSLC Facility Improvement Survey – Wendy B. Wendy emailed the church staff a survey regarding the facility improvement plan. This survey was given to the staff to get their ideas/opinions on our current facilities. Wendy said that she has received excellent ideas from the staff. Wendy will be attending next week's all-staff meeting to discuss some of the ideas. A similar survey will be open to the entire congregation in July to get the congregation's insight in our current and future hopes for the congregation's facilities.

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- c) **Goal #2 – Connecting Members to Service/Mission Opportunities**
This goal has to do with developing a series of events and communication tools that engage more people in mission work at GSLC. One idea generated from this goal connecting new members of GSLC to Church Council members after being received as new members.
- d) **Goal #3 – Dinner Church** – This goal is to explore the idea of starting a dinner church worship experience here at GSLC. The team is hoping to have a plan together by this fall to start the dinner church service.
- e) **Goal #4 – Lutheran Campus Ministry** – This goal is to bring a Lutheran Campus Ministry presence and program to the campuses of Bismarck State College, University of Mary, and United Tribes Technical College. This team, comprised of membership from several ELCA congregations in Bismarck-Mandan, has met several times and will begin developing by-laws/constitution/articles of incorporation. The WND Synod Attorney Murray Sagsveen is assisting in this work. They have also been doing research of other Lutheran Campus Ministries in order to discover best practices happening across the church.
- f) **Goal #5 – Communication Strategy** – This goal has to do with developing a communications strategy that implements more effective and efficient uses of communication to the “4 communication buckets” at GSLC.
- g) **GSLC Facility Improvement Survey** – this was included in B of the agenda (Long Term Facility Growth/Expansion Plan
- h) **Synod Assembly** – The Synod Assembly will be held in Bismarck on May 31 and June 1 and 2. Good Shepherd has a full attendance at this year’s assembly with 9 voting members.
- i) **Worship in the Park/Summer Worship Schedule** – The Wednesday Worship in the Park will start on Wednesday, May 30. During the summer months, there will not be a Well service at 6:00 pm on Sunday evenings. Motion to approve the summer worship schedule. (Berg/Kuball, unanimous)
- j) **Fall Stewardship Series** – In September/October we will begin the stewardship series. It will be a 4 to 6 week series. Motion to accept the idea of a Fall Stewardship Series and direct the pastoral staff to identify the appropriate materials for a successful series. (Kuball/LeMoine, unanimous)
- k) **Endowment Grants** –
Endowment Council can award grants up to \$999 without Council approval – any grant over that amount needs Council approval.
- 1) Missouri Slope Lutheran Care Center Foundation Golf Tournament - \$750 sponsorship – this grant was approved by the Endowment Council.
 - 2) Sam Wolf/Camp of the Cross - \$1,250 – Sam Wolf is a son of Good Shepherd who will be serving once again on the summer staff of Camp of the Cross Ministries. This will be Sam’s 4th summer serving at Camp of the Cross. He is a student at North Dakota State University.
 - 3) ELCA Youth Gathering in Houston, Texas - \$17,750 – This grant will be used to pay for the remaining registration expenses for the gathering.
 - 4) Jayden & Theresa Porter/Habitat for Humanity - \$800 – Jayden and his mother are active members of Boy Scout Troop 2 which is sponsored by Good Shepherd Lutheran Church. They are participating in a Habitat for Humanity Mission Trip in July of 2018 that is being led by GSLC member Andrea Sagsveen. This grant was approved by the Endowment Council.
- Motion to approve the above grants. (LeMoine/Houston, unanimous)
- 6) **Other Business:**
- The members of the Council would like to have a BBQ as an appreciation to the staff for all of the hard work they do every day. A date and time will be discussed at a future time.
 - Pastor Craig shared a little about his recent trip to the Senior Pastor’s Conference.

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7) Questions from the Floor:

How do you join the Church Council?

All positions on the Church Council are elected positions. The positions on the Church Council are voted on each year at the annual meeting.

8) Closing Prayer led by Pastor Craig.

Respectfully submitted,

Annette Bjornstad

Executive Assistant/Office Manager

Good Shepherd Lutheran Church

2nd Quarter - 2018 Financial Summary

For the Period of April - June

General Operating Fund						2018 Budget \$ 1,506,000	2017 Budget \$ 1,460,000
	Apr (4 weeks)	May (4 weeks)	June (4 weeks)	April 2018 YTD	April	2017 YTD	
Revenues							
General Offering	109,265.67			382,248.68		374,153.57	
Holiday Offering	16,782.00			32,400.00		50,936	
Interest Income	36.17			1,098.26		977.69	
Loose Offering	15,320.48			39,825.19		41,917.58	
Miscellaneous Income	14,447.00			16,623.88			
Total	155,851.32			472,196.01		467,985.02	
Monthly Budgeted Income	155,108			504,802.00		450,991	
% of Monthly Budget Received	100.5%			94%		92.5%	
Expenses							
Youth Ministry	2,596.04			11,244.61		12,858.09	
Congregational Life	517.29			1,673.18		2,281.47	
Music and Worship	966.67			4,681.42		4,511.33	
Support Ministries				-			
Compensation	67,512.32			266,874.36		283,273.93	
Property Management	14,695.42			64,561.75		68,748.43	
Mortgage Payment - Interest	1,495.20			5,949.87		6,778.36	
Mortgage Payment - Principal	2,567.11			10,299.37		9,470.88	
Support Miscellaneous	474.25			4,400.72		2,406.76	
Mission/Outreach/Benevolence	14,275.07			50,912.62		48,513.39	
Total	105,099.37			420,597.90		438,842.64	
Monthly Budgeted Expenses	123,407.88	115,915.85	132,192.87	486,960.48		474,006.88	
% of Monthly Budget Expensed	85.2%	0.0%	0.0%	86%		92.6%	
Total - Over (Under)	50,751.95	-	-	51,598.11		29,142.38	

Mortgage

Principal Balance	451,748.97
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Dedicated/Non-Budgeted

	Apr	May	Jun	YTD Total
Revenues				
Restricted-Designated/Non-Budgeted				
Restricted	5,525.00			16,873.00
Designated	26,647.75			65,342.03
Total	32,172.75			82,215.03
Expenses				
Restricted-Designated/Non-Budgeted				
Restricted	2,266.16			8,549.30
Designated	9,570.19			36,597.69
Total	11,836.35			45,146.99
Total - Over (Under)	20,336.40			37,068.04

Fund Account Balances

	Apr	May	Jun
Designated/Restricted Funds			
Property & Equipment Replacement - Savings & Certificates of Deposit	125,087.65		
For Unexpected Expenses - Savings & Certificates of Deposit	100,000.00		
Dedicated Funds - Savings	119,144.50		
Demand Investment Youth Ministry	-		
Un-Restricted/Designated Funds			
Savings & Certificates of Deposit & Money Funds	66,639.19		
Checking Account as per Balance Sheet	117,035.22		
Petty Cash as per Balance Sheet	100.00		
Total	528,006.56		

Endowment Fund

	Apr	May	Jun	YTD Total
Checking Account as per Balance Sheet	82,805.53			
Savings	24,157.49			
Money Funds	14,884.24			
Mutual Funds/Stock	800,312.50			
Certificates of Deposit	145,478.77			
Total	1,067,638.53			
Grants Issued - Endowment	-			2,977.15
Grants Issued - Restricted Endowment	-			-
Memorial Funds Issued	-			3,924.97
Total				6,902.12

Good Shepherd Lutheran Church						
2st Quarter - 2018 Dedicated/Non-Budgeted Income & Expense Summary						
For the Period of April - June						
						Class Balances (Income minus Expense)
Income		April	May	June	Total	
Class #	Class Name					
1043	TR General Memorials	1,540.00			1,935.00	(1) (1,160.00)
1310	D Church School	700.38			2,562.66	2,562.66
	TR Church School/Soul Sisterhood				-	-
1315	D Confirmation	39.50			223.02	(2,776.98)
	TR Confirmation				-	-
1360	TR Quilters	20.00			80.00	80.00
1380	D Youth	24,231.88			56,778.41	27,936.35
1420	D Grief Ministries				-	-
1460	D Parish Health/Parish Nursing				-	-
1470	TR Stephen Ministries				-	-
1530	TR Flower Fund				370.00	(832.42)
1560	TR Blue Paraments				-	-
1561	TR Purple Paraments				-	-
1562	TR Red Paraments				-	-
1570	TR Sounds of Good Shepherd				-	-
1599	D Special Gifts - Music & Worship				-	-
	TR Special Gifts - Music & Worship				-	(878.99)
1601	TR Accelerated Principal Reduction	3,815.00			10,958.00	10,958.00
1608	D Building Use	250.00			1,175.00	(1,633.91)
	TR Building Use	150.00			150.00	150.00
1622	TR Golf Tournament				-	-
1711	TR Good Samaritan				-	(20.00)
1760	D Special Gifts - Pastoral				-	(594.16)
	TR Special Gifts/Bible Study				-	-
1788	TR Bibles				40.00	40.00
1800	D Miscellaneous	1,425.99			4,602.94	3,250.38
	TR Miscellaneous				3,340.00	90.00
1900	TR Strikepoint/Handbells				-	(102.89)
	Temporarily Restricted Total	5,525.00			16,873.00	
	Designated Total	26,647.75			65,342.03	
	Grand Total	32,172.75			82,215.03	37,068.04
Expenses		April	May	June	Total	
Class #	Class Name					
1043	TR General Memorials	375.00			3,095.00	(1)
1310	D Church School				-	
	TR Church School/Soul Sisterhood				-	
1315	D Confirmation				3,000.00	
	TR Confirmation				-	
1360	TR Quilters				-	
1380	D Youth	7,121.70			28,842.06	
1420	D Grief Ministries				-	
1460	D Parish Health/Parish Nursing				-	
1470	TR Stephen Ministries				-	
1530	TR Flower Fund	889.28			1,202.42	
1560	TR Blue Paraments				-	
1561	TR Purple Paraments				-	
1562	TR Red Paraments				-	
1570	TR Sounds of Good Shepherd				-	
1599	D Special Gifts - Music & Worship				-	
	TR Special Gifts - Music & Worship	878.99			878.99	
1601	TR Accelerated Principal Reduction				-	
1608	D Building Use	1,669.00			2,808.91	
	TR Building Use				-	
1622	TR Golf Tournament				-	
1711	TR Good Samaritan	20.00			20.00	
1760	D Special Gifts - Pastoral				-	594.16
	TR Special Gifts/Bible Study				-	-
1788	TR Bibles				-	
1800	D Miscellaneous	779.49			1,352.56	
	TR Miscellaneous				-	3,250.00
1900	TR Strikepoint/Handbells	102.89			102.89	
	Temporarily Restricted Total	2,266.16			8,549.30	
	Designated Total	9,570.19			36,597.69	
	Grand Total	11,836.35			45,146.99	
Total - Over (Under)		20,336.40	-	-	37,068.04	

D = Designated

TR = Temporarily - Restricted

Note: Accounts that appear over-drawn are due to funds raised in 2008 thru 2017 and spent in 2018.

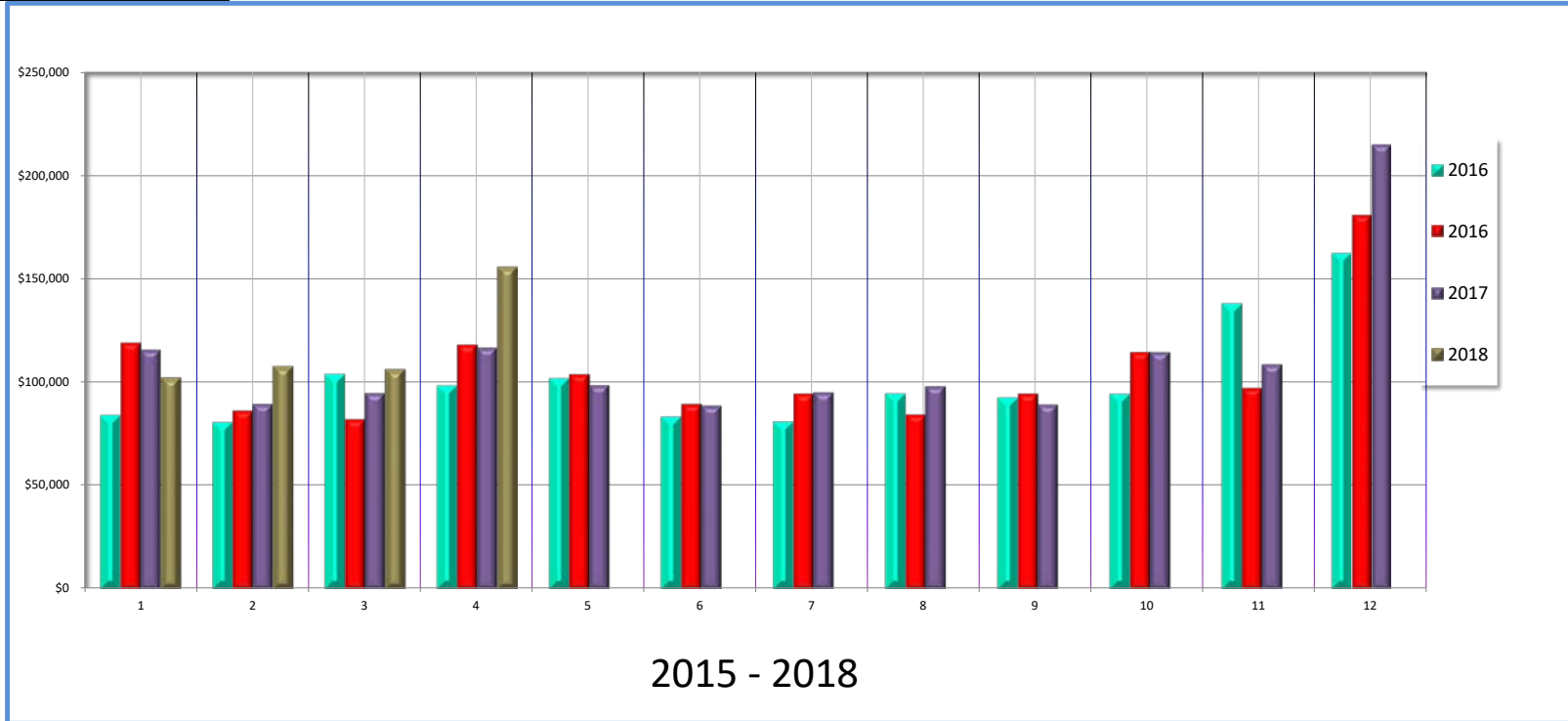
(1) General Memorials moved to Endowment Fund at the end of each month.

Consolidated Balance Sheet
Good Shepherd Lutheran Church - Fund Accounts
As of April 30, 2018

	General Fund Un-Restricted Designated	Dedicated Funds Designated Temp-Restricted	Endowment Fund Designated Temp-Restricted Perm-Restricted	All Funds
Assets				
Cash and Equivalents	\$ 117,125.32		\$ 82,805.53	\$ 199,930.85
Savings and Securities - Un-Restricted				
Un-Restricted - General Fund	66,639.19			66,639.19
Savings and Securities - Designated				
Reserve (unexpected expenses) - General Fund	100,000.00			100,000.00
Property/Equipment Replacement - General Fund	125,087.65			125,087.65
Savings and Securities - Designated/Restricted				
General Fund - Dedicated Accounts		119,144.50		119,144.50
Youth Ministry - Mission Investment Fund				0.00
Savings and Securities - Endowment				
Designated, Temp-Restricted & Perm-Restricted			984,833.00	984,833.00
Interfund Receivables				
Due from General Fund		22,136.29		22,136.29
Due from Dedicated Fund				
Other Current Assets				
Prepaid Insurance & Other Prepaid Expenses	952.13			952.13
Property and Equipment, net	2,530,273.33			2,530,273.33
Total Assets	\$ 2,940,077.62	\$ 141,280.79	\$ 1,067,638.53	\$ 4,148,996.94
Liabilities				
Payroll Liabilities	\$ 387.90			\$ 387.90
Other Current Liabilities				
Mortgage/Note Payable	451,748.97			451,748.97
Total Current Liabilities	452,136.87			452,136.87
Interfund Payables				
Due to Dedicated Fund	22,136.29			22,136.29
Due to General Fund				
Net Assets				
Un-Restricted				
Un-Restricted	162,192.45			162,192.45
Capital Investment in Property & Equipment	2,078,524.36			2,078,524.36
Designated				
Property & Equipment Replacement	125,087.65			125,087.65
Reserve - Unexpected Expenses	100,000.00			100,000.00
Dedicated Funds		107,399.78	12,706.56	120,106.34
Temporarily Restricted		33,881.01	649,851.96	683,732.97
Permanently Restricted - Endowment			405,080.01	405,080.01
Total Net Assets	2,465,804.46	141,280.79	1,067,638.53	3,674,723.78
Total Liabilities and Net Assets		\$ 141,280.79	\$ 1,067,638.53	\$ 4,148,996.94

ACTUAL RECEIPTS ANALYSIS 2014 - 2018 YTD

Actual Receipts 2015 - 2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ACTUAL TOTAL	BUDGET	VARIANCE
2015	\$83,994	\$80,640	\$103,797	\$98,272	\$101,798	\$83,251	\$80,979	\$94,419	\$92,398	\$94,260	\$137,913	\$162,309	\$1,214,030	\$1,400,000	(\$185,970)
2016	\$119,276	\$86,459	\$82,282	\$118,287	\$104,049	\$89,603	\$94,685	\$84,699	\$94,709	\$114,748	\$97,395	\$180,790	\$1,266,983	\$1,448,000	(\$181,017)
2017	\$115,810	\$89,552	\$94,852	\$116,835	\$98,732	\$88,673	\$95,233	\$98,121	\$89,257	\$114,706	\$108,757	\$215,306	\$1,325,833	\$1,460,000	(\$134,167)
2018	\$102,312	\$107,770	\$106,263	\$155,851									\$472,196	\$1,506,000	(\$1,033,804)
2015 - Holiday Offerings not budgeted for.	\$0	\$10,924	\$12,544	\$21,587	\$0	\$0	\$0	\$0	\$0	\$0	\$3,220	\$29,764	\$78,038		
2016 - Holiday Offerings not budgeted for.	\$0	\$12,909	\$33,870	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,042	\$13,354	\$62,175		
2017 - Holiday Offerings not budgeted for.	\$0	\$0	\$19,191	\$31,745	\$0	\$0	\$0	\$0	\$0	\$0	\$1,335	\$10,666	\$62,937		
*2018 Holiday Offering is budgeted for.															



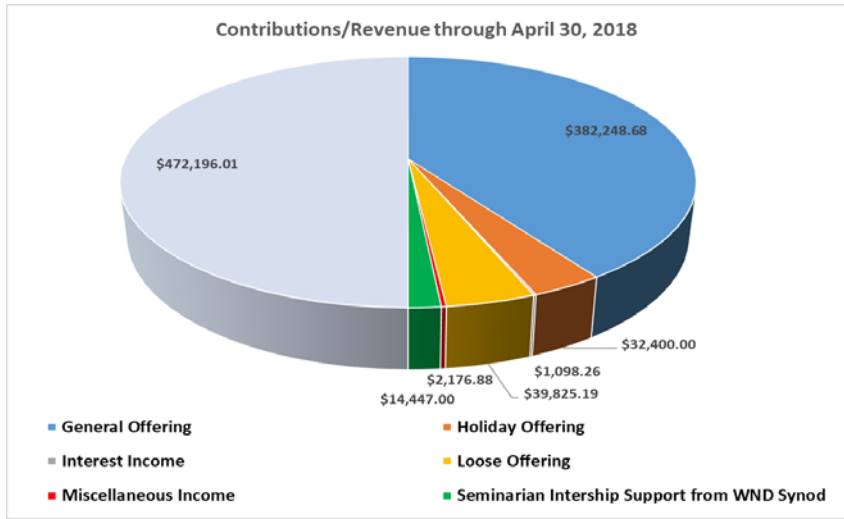
GOOD SHEPHERD LUTHERAN CHURCH

BENEVOLENCE WORKSHEET

April-18

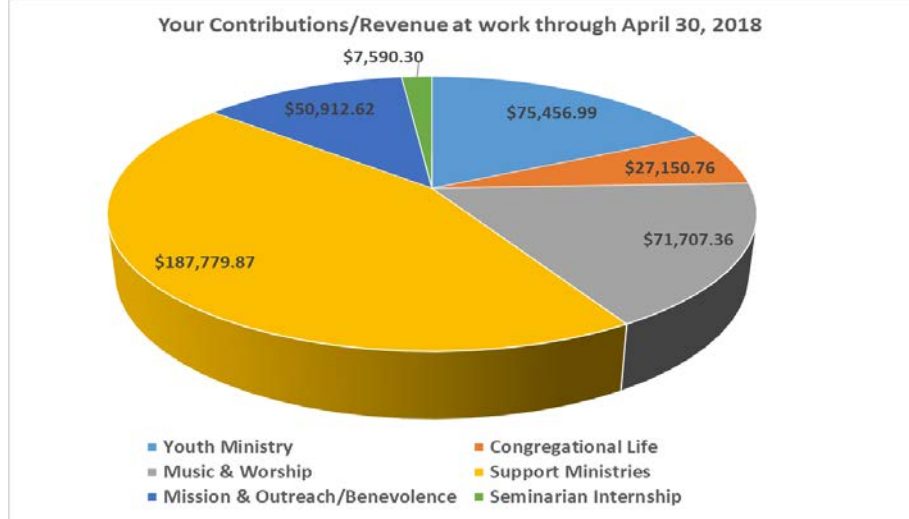
	ANNUAL BUDGET	ANNUAL BUDGET	JAN PAYMENTS	FEB PAYMENTS	MAR PAYMENTS	APRIL PAYMENTS	MAY PAYMENTS	JUNE PAYMENTS	JULY PAYMENTS	AUG PAYMENTS	SEPT PAYMENTS	OCT PAYMENTS	NOV PAYMENTS	DEC PAYMENTS	YTD PAYMENTS	
MONTHLY		% OF TOTAL														recalc**
LUTHERN SOCIAL SERVICES	20,750	1.38%	1,410	1,485	1,464	2,147									6,506	1.38%
WESTERN ND SYNOD - ELCA CHURCHWIDE	108,750	7.26%	7,429	7,825	7,717	11,317									34,288	7.26%
QUARTERLY																
AARC	3,000	0.20%			630										630	0.13%
AID INC	3,000	0.20%			630										630	0.13%
BISMARCK MEALS ON WHEELS	2,000	0.13%			420										420	0.09%
CAMP OF THE CROSS	10,000	0.67%			2,132										2,132	0.45%
CHARLES HALL YOUTH SERVICES	1,000	0.07%			210										210	0.04%
ELCA GIFT PROCESSING CTR. - Themba Mkhabela	4,000	0.27%			840										840	0.18%
HEART RIVER BRIDGES OF HOPE (ND YCC)	2,000	0.13%			420										420	0.09%
MINISTRY ON THE MARGINS	2,380	0.17%			532										532	0.11%
MISSOURI SLOPE FOUNDATION	1,000	0.07%			210										210	0.04%
RUTH MEIERS HOSPITALITY HOUSE	4,000	0.27%			840										840	0.18%
SALVADORAN LUTHERAN SYNOD - CRISTO REY	4,000	0.27%			840										840	0.18%
WELCOME HOUSE	2,000	0.13%			420										420	0.09%
AS REQUESTED																
BANQUET MINISTRY	3,000	0.20%	287			692									979	0.21%
CAMPERSHIPS	1,000	0.07%													0	0.00%
COLLEGE SCHOLARSHIPS	1,000	0.07%													0	0.00%
GOOD SAMARITAN	2,000	0.13%													0	0.00%
SEMINARY SCHOLARSHIP	5,000	0.33%													0	0.00%
OTHER																
DISCRETIONARY	30,120	2.00%													0	0.00%
TOTALS	210,000	14.00%	9,125	9,310	17,307	14,156	0	(2)	0	0	0	0	0	0	49,899	10.57%
Monthly Income - General Fund			102,312	107,770	106,283	155,851									472,216	
*YTD ACTUAL INCOME			102,312	210,082	316,365	472,216										
%YTD - Actual Income to Budget Income			81.9%	91.0%	90.5%	93.5%										
2018 MONTHLY INCOME BUDGETED	1,506,000		124,905	105,955	118,834	155,108									504,802	
2018 YTD INCOME BUDGETED						504,802								1,506,000		

Making Ministry Possible with your Financial Gifts



YTD Budgeted Contributions/Revenue:	\$ 504,802.00
YTD Actual Contributions/Revenue:	457,749.01
Seminary Internship Support from WND Synod	\$14,447.00
Difference between Budgeted & Actual:	-32,605.99

Total YTD Actual Contributions/Revenue:	\$ 472,196.01
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YTD Budgeted Expenses:	\$ 486,960.48
YTD Actual Expenses:	\$ 420,597.90
Difference between Budgeted & Actual:	(66,362.58)

Total YTD Actual Expenses:	\$ 420,597.90
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Difference of Actual Contributions/Revenue and Actual Expenses Net: \$ 51,598.11

Thank you for supporting Good Shepherd Ministries!

Are you wanting to ensure you contributions continue as you enter the busy season of summer? We can help with that. You can sign up for automatic giving by filling out a sheet in the office or by going to the website and following the links under Giving. We can't do God's work without you! Thank you for your continued support!