

GOOD SHEPHERD LUTHERAN CHURCH

Employment Application



Good Shepherd
LUTHERAN CHURCH

106 Osage Avenue, Bismarck, ND 58501-2673

APPLICANT INFORMATION

Last Name		First	M.I.	Date
Street Address			Apartment/Unit #	
City		State	ZIP	
Phone		E-mail Address		
Date Available				Desired Salary
Position Applied for				
Are you authorized to work in the United States? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> <input type="checkbox"/>				
Have you ever worked for this company? YES <input type="checkbox"/> NO <input type="checkbox"/> If so, when?				
Have you ever been convicted of a felony? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, explain.				
(An affirmative answer will not automatically disqualify you from consideration for the position for which you are applying. Factors such as age of the conviction, time of events, seriousness and nature of the violation, and rehabilitation are taken into account.)				

EDUCATION

High School		Address		
Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>		Degree		
College		Address		
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree	
Other		Address		
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree	

REFERENCES

Please list 3 professional references.

1) Full Name		Relationship
Company		Phone
Address		
2) Full Name		Relationship
Company		Phone
Address		
3) Full Name		Relationship
Company		Phone
Address		

PREVIOUS EMPLOYMENT

Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

OTHER

Are there any other experiences, skills or qualifications you would like to point out including professional, business, volunteer or civic activities? (You may exclude those which indicate race, color, religion, sex or national origin).

Are you aware of any reason why you cannot perform the essential functions of the job for which you are being considered?

State any additional information you feel may be helpful to us in considering your application.

DISCLAIMER AND SIGNATURE

This application will be considered active for a maximum of 30 days. If you wish to be considered for employment after that time, you must reapply.

The information provided is true and complete to the best of my knowledge. I understand that a misrepresentation or omission by me on this application or during the interview process will be cause for cancellation of the application or dismissal, if employed.

I authorize Good Shepherd Lutheran Church to verify the information contained in the application. I further authorize and request that all of my present and former employers and those individuals I have listed as professional references furnish information about my employment record, including a statement of the reason for the termination, work performance, abilities, and other qualities pertinent to my qualification for employment, hereby releasing them from any and all liability for damages arising from furnishing the requested information.

I also understand that I will be required to abide by all rules and regulations of the employer as they now exist and as they are amended from time to time at the church's sole option. Any offer I receive from the church is contingent upon my successful completion of the church's total pre-employment screening process. I acknowledge that for certain jobs I may be required to submit to pre-employment drug testing. Compliance is a requisite for employment.

I understand that I will not have a contract of employment between myself and Good Shepherd Lutheran Church, for any specified period of time. I also understand that subject to applicable laws, the employment relationship is an "At will" relationship, as such, it may be terminated by myself, or by Good Shepherd Lutheran Church, at any time, for any reason and with or without notice. This application is not an offer of employment

Signature:

Date: