

GOOD SHEPHERD LUTHERAN CHURCH

1/16/2018

COUNCIL MEMBERS PRESENT

Kathy Torske - President
Claudia Kuball
Curtis Jabs

Derrick Fehr
Wendy Berg

COUNCIL MEMBERS ABSENT

Royce Schultze – Vice President
Bruce Ellison
Joel Just
Megan Anderson

OTHERS ATTENDING

Pastor Craig Schweitzer – Senior Pastor
Annette Bjornstad-Executive Assistant Office Manager
Melanie Nicklos - Parish Administrator
Pastor Bob Caranicas

- 1) The meeting was called to order by Council President, Kathy Torske.
- 2) Opening prayer was led by Pastor Craig.
- 3) Approval of Consent Agenda
 - a) Approval of Minutes
 - b) Monthly Financial Report
 - c) Human Resources Committee – Report
 - d) Finance Committee Report – No Report
 - e) Endowment Council Report – Report
 - f) Holistic Stewardship Committee – No Report
 - g) Audit Committee Report – No Report
 - h) Safety and Security Committee – No Report
 - i) Staff Report
 - j) Pastor’s Report

Motion to approve the consent agenda (Kuball/Jabs, unanimous).

- 4) Devotions & Bible Study led by Pastor Craig.
- 5) Old Business
 - a) Council Goal #1 – Holistic Stewardship Committee – No update
 - b) Council Goal #2 – Electronic Giving
Texting is now another giving option that we have. More information will be coming on this giving option. As a church, we need to continue to technologically advance and have efficient & effective giving options available for the congregation’s use.
 - c) Council Goal #3 – Constitution & By-Law Review
The Constitution and By-Laws will go before the annual meeting being held this Sunday, January 21, 2018. Ballots will be given to members in attendance to vote aye or nay on the revisions to the Constitution and By-Laws.

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- d) Council Goal #4 – Safety & Security Plan – No update
- e) Council Goal #5 – Long Term Expansion & Growth Plan – No update
- f) Council Goal #6 – Campus Ministry

Pastor Craig reported that he is still reaching out to other area congregations to come together to brainstorm.

6) New Business

a) Annual Meeting

The annual meeting for the church will be held this Sunday, January 21, 2018, at 12:15 pm in the Lynne Center. Bill Neumann will be the Parliamentarian. Kathy reviewed the annual meeting agenda with council.

b) Human Resources – Bereavement Policy

The revised Bereavement Policy was included in the Council packet. Motion to approve the Bereavement Policy as written. (Torske/Fehr, unanimous)

c) Endowment Grant

Pastor Craig requested an Endowment Grant in the amount of \$2,250. The purpose of this grant is to support 3 events with the Rev. Dr. Peter Steinke at Good Shepherd Lutheran Church on February 8, 9, and 10, 2018. Motion to ratify the approval of the grant request. (Jabs/Berg, unanimous)

d) Council Retreat with Rev. Dr. Peter Steinke

Dr. Steinke will be here February 8-10, 2018. He will be spending time with both the church staff and church Council. Dr. Steinke is the bestselling author of dozens of books and a highly respected church consultant for more than 30 years.

e) Call Committee

The Call Committee had an introductory meeting on January 10, 2018. The Call Committee will be meeting tonight, Tuesday, January 16, 2018, after the Council meeting. Call Committee members are as follows: Duane Bergeson, Stephanie Falcon, Peder Gulleson (staff liaison), Vanessa Hoines, Claudia Kuball (church council liaison), Brian Jesperson, Greg McDonald, Kathy Torske, Toni Daede, and Pastor Craig (non-voting).

f) Staff Retirement

Pastor Craig let everyone know that he has received notice from Sandy Meidinger of her upcoming retirement. She will be retiring as Accounting Specialist as of April 30, 2018.

g) Internship Update

Pastor Craig is still in conversation with Bishop Narum regarding Good Shepherd being an internship site. They are still in the development stages, but are hopeful that they will have something ready for Council review by the February meeting.

h) Lilly Foundation Opportunity

Our synod has been asked to be a part of this cooperative opportunity between the Lilly Foundation, Luther Seminary, and the Western North Dakota Synod. Pastor Craig has been invited by Bishop Narum to be part of the initial training and leadership team. The study will focus on congregational development and visioning. This is a wonderful opportunity for GSLC to be a part of this project.

7) Other Business:

None

8) Questions from the Floor:

None

9) Closing Prayer led by Pastor Bob.

Respectfully submitted,

Annette Bjornstad

Executive Assistant/Office Manager

Good Shepherd Lutheran Church

4th Quarter - 2017 Financial Summary

For the Period of October - December

General Operating Fund						2017 Budget \$ 1,460,000	2016 Budget \$ 1,448,000
	Oct (5 weeks)	Nov (4 weeks)	Dec (5 weeks)	December 2017 YTD	December 2016 YTD		
Revenues							
General Offering	100,799.00	99,240.00	199,135.14	1,209,390.21	1,154,529.22		
Holiday/Benevolence - (not budgeted for)	0	1,335	10,666	62,937.18	62,174.61		
Interest	10.69	977.34	10.51	3,910.50	23,860.96		
Loose Offering	13,896.53	8,539.62	16,160.16	112,532.41	88,592.66		
Total	114,706.22	110,091.96	225,971.81	1,388,770.30	1,329,157.45		
Monthly Budgeted Income	134,130	113,696	211,675	1,460,000	1,448,000		
% of Monthly Budget Received - does not include Holiday/Benevolence	85.5%	95.7%	101.7%	90.8%	87.5%		
Expenses							
Youth Ministry	11,586.81	14,703.63	5,632.05	54,569.64	52,181.41		
Congregational Life	425.62	626.07	702.57	6,348.24	5,943.24		
Music and Worship	1,606.15	395.21	4,379.03	14,372.94	12,224.42		
Support Ministries							
Compensation	71,185.59	71,509.44	73,979.72	851,815.15	810,254.56		
Property Management	10,670.23	16,953.27	15,103.80	169,044.19	180,229.37		
Mortgage Payment - Interest	1,543.24	1,585.86	1,527.33	19,628.13	26,162.10		
Mortgage Payment - Principal	2,519.07	2,476.45	2,534.98	29,119.59	48,633.90		
Support Miscellaneous	655.47	630.75	194.75	6,860.65	11,143.21		
Mission/Outreach/Benevolence	9,740.85	9,960.15	80,558.93	212,011.67	157,027.83		
Total	109,933.03	118,840.83	184,613.16	1,363,770.20	1,303,800.04		
Monthly Budgeted Expenses	120,764.37	122,199.37	158,034.37	1,460,000.00	1,448,000.00		
% of Monthly Budget Expensed	91.0%	97.3%	116.8%	93.4%	90.0%		
Total - Over (Under)	4,773.19	(8,748.87)	41,358.65	25,000.10	25,357.41		
Mortgage							
Principal Balance	482,025.77	479,549.32	480,116.34				
Dedicated/Non-Budgeted							
	Oct	Nov	Dec	YTD Total			
Revenues							
Restricted-Designated/Non-Budgeted							
Restricted	3,544.00	5,708.00	23,845.00	93,494.60			
Designated	7,109.02	8,522.74	22,440.70	116,397.15			
Total	10,653.02	14,230.74	46,285.70	209,891.75			
Expenses							
Restricted-Designated/Non-Budgeted							
Restricted	7,095.00	8,239.45	33,683.61	97,556.75			
Designated	2,638.15	13,645.72	4,125.96	95,358.31			
Total	9,733.15	21,885.17	37,809.57	192,915.06			
Total - Over (Under)	919.87	(7,654.43)	8,476.13	16,976.69			
Fund Account Balances							
	Oct	Nov	Dec				
Designated/Restricted Funds							
Property & Equipment Replacement - Savings & Certificates of Deposit	116,456.65	118,889.65	121,322.65				
For Unexpected Expenses - Savings & Certificates of Deposit	100,000.00	100,000.00	100,000.00				
Dedicated Funds - Savings	103,265.56	93,494.52	105,435.07				
Demand Investment Youth Ministry	104.50	104.53	104.56				
Un-Restricted/Designated Funds							
Savings & Certificates of Deposit & Money Funds	64,617.34	65,589.82	65,595.45				
Checking Account as per Balance Sheet	6,666.61	277.01	39,384.75				
Petty Cash as per Balance Sheet	100.00	100.00	100.00				
Total	391,210.66	378,455.53	431,942.48				
Endowment Fund							
	Oct	Nov	Dec	YTD Total			
Checking Account as per Balance Sheet	28,134.21	30,634.21	85,629.26				
Savings	24,206.31	24,206.90	24,982.53				
Money Funds	7,817.29	7,996.76	9,804.69				
Mutual Funds/Stock	801,276.35	819,374.06	819,063.80				
Certificates of Deposit	143,730.02	143,730.02	144,286.85				
Total	1,005,164.18	1,025,941.95	1,083,767.13				
Grants Issued - Endowment	708.75			23,078.75			
Grants Issued - Dedicated Endowment			12,399.68	18,099.68			
Memorial Funds Issued				909.86			
Total				42,088.29			

Good Shepherd Lutheran Church

4th Quarter - 2017 Dedicated/Non-Budgeted Income & Expense Summary
For the Period of October - December

						Class Balances (Income minus Expense)
Income		Oct	Nov	Dec	Total	
Class #	Class Name					
1043	TR General Memorials	460.00	315.00	2,700.00	7,615.00	(1) 1,195.00
1310	D Church School	1,034.61	675.22	931.28	8,024.97	4,534.10
	TR Church School/Soul Sisterhood	100.00	50.00		630.00	539.62
1315	D Confirmation	192.00	272.35	112.85	1,707.19	1,057.19
	TR Confirmation				-	-
1360	TR Quilters		40.00	40.00	290.00	(102.12)
1380	D Youth	2,181.50	5,934.25	19,223.85	73,195.12	18,427.13
1420	D Grief Ministries				-	-
1460	D Parish Health/Parish Nursing				-	-
1470	TR Stephen Ministries				-	-
1530	TR Flower Fund			600.00	1,215.00	366.19
1560	TR Blue Paraments				-	-
1561	TR Purple Paraments				-	-
1562	TR Red Paraments				-	-
1570	TR Sounds of Good Shepherd		30.00	25.00	125.00	125.00
1599	D Special Gifts - Music & Worship		100.00	1,000.00	1,185.00	(1,002.47)
	TR Special Gifts - Music & Worship			1,000.00	2,500.00	296.56
1601	TR Accelerated Principal Reduction	2,570.00	4,160.00	1,540.00	33,034.00	-
1608	D Building Use	3,563.92	1,042.92	\$ 1,044.72	24,867.82	(7,596.97)
	TR Building Use				6,814.46	(4,732.45)
1622	TR Golf Tournament				-	-
1711	TR Good Samaritan				-	-
1760	D Special Gifts - Pastoral		100.00		100.00	(780.60)
	TR Special Gifts/Bible Study	139.00	53.00		322.00	121.93
1788	TR Bibles	225.00	60.00	115.00	880.00	(248.53)
1800	D Miscellaneous	136.99	398.00	128.00	7,370.26	6,522.27
	TR Miscellaneous	50.00	1,000.00	17,550.00	39,700.93	(269.76)
1900	TR Strikepoint/Handbells			275.00	315.00	(1,475.40)
	Temporarily Restricted Total	3,544.00	5,708.00	23,845.00	93,494.60	
	Designated Total	7,109.02	8,522.74	22,440.70	116,397.15	
	Grand Total	10,653.02	14,230.74	46,285.70	209,891.75	16,976.69

						Class Balances (Income minus Expense)
Expenses		Oct	Nov	Dec	Total	
Class #	Class Name					
1043	TR General Memorials	345.00		775.00	6,420.00	(1) 3,490.87
1310	D Church School		200.00		90.38	
	TR Church School/Soul Sisterhood				-	
1315	D Confirmation			150.00	650.00	
	TR Confirmation				-	
1360	TR Quilters				392.12	
1380	D Youth	1,510.39	12,600.00	457.20	54,767.99	
1420	D Grief Ministries				-	
1460	D Parish Health/Parish Nursing				-	
1470	TR Stephen Ministries				-	
1530	TR Flower Fund				848.81	
1560	TR Blue Paraments				-	
1561	TR Purple Paraments				-	
1562	TR Red Paraments				-	
1570	TR Sounds of Good Shepherd				-	
1599	D Special Gifts - Music & Worship			415.32	2,187.47	
	TR Special Gifts - Music & Worship				2,203.44	
1601	TR Accelerated Principal Reduction			14,966.00	33,034.00	
1608	D Building Use	1,193.78	634.21	2,962.94	32,464.79	
	TR Building Use				11,546.91	
1622	TR Golf Tournament				-	
1711	TR Good Samaritan				-	
1760	D Special Gifts - Pastoral				880.60	
	TR Special Gifts/Bible Study		131.47		200.07	
1788	TR Bibles		751.43		1,128.53	
1800	D Miscellaneous	(66.02)	211.51	140.50	847.99	
	TR Miscellaneous	6,750.00	7,356.55	17,739.00	39,970.69	
1900	TR Strikepoint/Handbells			203.61	1,790.40	
	Temporarily Restricted Total	7,095.00	8,239.45	33,683.61	97,556.75	
	Designated Total	2,638.15	13,645.72	4,125.96	95,358.31	
	Grand Total	9,733.15	21,885.17	37,809.57	192,915.06	
Total - Over (Under)		919.87	(7,654.43)	8,476.13	16,976.69	

D = Designated

TR = Temporarily - Restricted

Note: Accounts that appear over-drawn are due to funds raised in 2008 thru 2015 and spent in 2016.

(1) General Memorials moved to Endowment Fund at the end of each month.

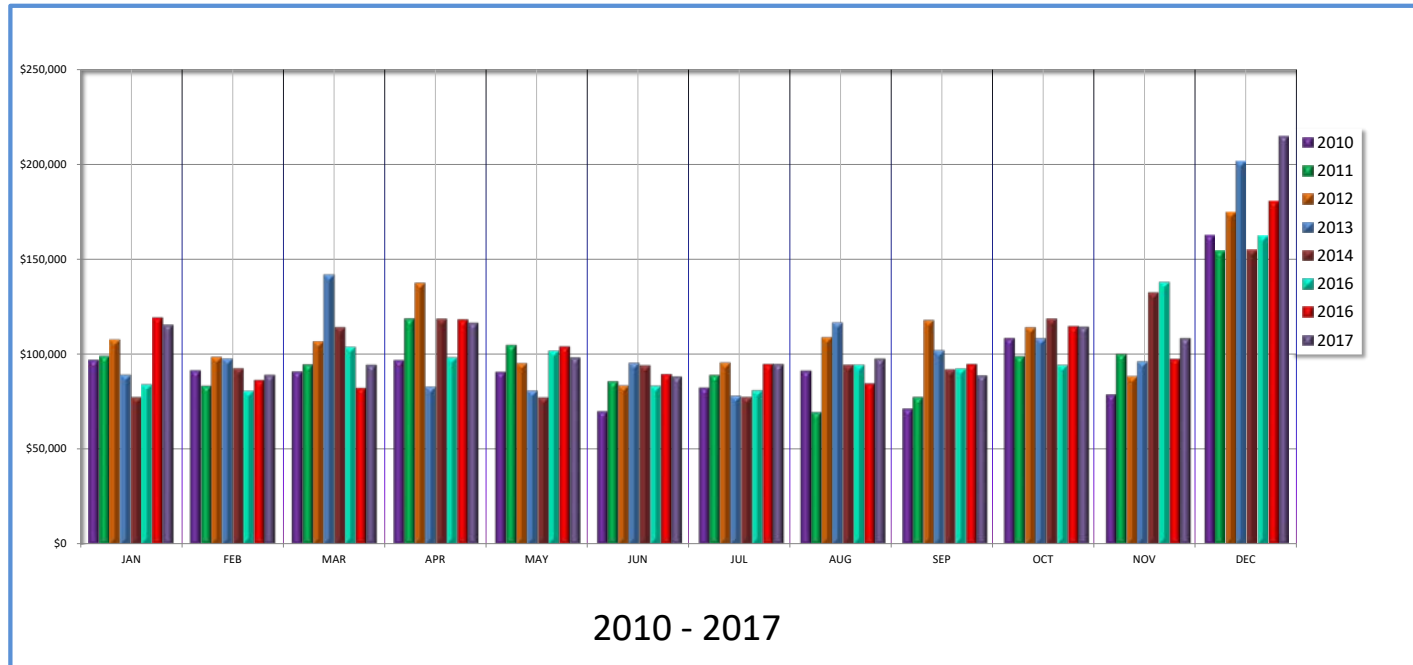
Consolidated Balance Sheet
Good Shepherd Lutheran Church - Fund Accounts
As of December 31, 2017

	General Fund Un-Restricted Designated	Dedicated Funds Designated Temp-Restricted	Endowment Fund Designated Temp-Restricted Perm-Restricted	All Funds
Assets				
Cash and Equivalents	\$ 39,484.75		\$ 85,629.26	\$ 125,114.01
Savings and Securities - Un-Restricted				
Un-Restricted - General Fund	65,595.45			65,595.45
Savings and Securities - Designated				
Reserve (unexpected expenses) - General Fund	100,000.00			100,000.00
Property/Equipment Replacement - General Fund	121,322.65			121,322.65
Savings and Securities - Designated/Restricted				
General Fund - Dedicated Accounts		105,435.07		105,435.07
Youth Ministry - Mission Investment Fund		104.56		104.56
Savings and Securities - Endowment				
Designated, Temp-Restricted & Perm-Restricted			998,137.87	998,137.87
Interfund Receivables				
Due from General Fund				
Due from Dedicated Fund		(1,326.88)		(1,326.88)
Other Current Assets				
Prepaid Insurance & Other Prepaid Expenses	4,760.81			4,760.81
Property and Equipment, net	2,534,730.09			2,534,730.09
Total Assets	\$ 2,865,893.75	\$ 104,212.75	\$ 1,083,767.13	\$ 4,053,873.63
Liabilities				
Payroll Liabilities	\$ 962.30			\$ 962.30
Other Current Liabilities				
Mortgage/Note Payable	480,116.34			480,116.34
Total Current Liabilities	481,078.64			481,078.64
Interfund Payables				
Due to Dedicated Fund				
Due to General Fund	(1,326.88)			(1,326.88)
Net Assets				
Un-Restricted				
Un-Restricted	110,205.59			110,205.59
Capital Investment in Property & Equipment	2,054,613.75			2,054,613.75
Designated				
Property & Equipment Replacement	121,322.65			121,322.65
Reserve - Unexpected Expenses	100,000.00			100,000.00
Dedicated Funds		78,655.44	13,533.96	92,189.40
Temporarily Restricted		25,557.31	658,800.90	684,358.21
Permanently Restricted - Endowment			411,432.27	411,432.27
Total Net Assets	2,386,141.99	104,212.75	1,083,767.13	3,574,121.87
Total Liabilities and Net Assets	\$ 2,865,893.75	\$ 104,212.75	\$ 1,083,767.13	\$ 4,053,873.63

ACTUAL RECEIPTS ANALYSIS 2010 - 2017 YTD

Actual Receipts 2010 - 2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ACTUAL TOTAL	BUDGET	VARIANCE
2010	\$97,219	\$91,660	\$91,067	\$96,994	\$90,869	\$70,194	\$82,582	\$91,531	\$71,556	\$108,582	\$79,030	\$162,778	\$1,134,060	\$1,228,000	(\$93,940)
2011	\$99,044	\$83,361	\$94,655	\$118,664	\$104,770	\$85,716	\$88,998	\$69,474	\$77,458	\$98,926	\$99,963	\$154,219	\$1,175,248	\$1,090,000	\$85,248
2012	\$108,075	\$98,889	\$107,147	\$137,801	\$95,597	\$83,980	\$95,915	\$109,304	\$118,316	\$114,606	\$88,739	\$175,147	\$1,333,516	\$1,360,217	(\$26,701)
2013	\$89,833	\$98,305	\$142,201	\$83,512	\$81,533	\$96,035	\$78,696	\$117,049	\$102,458	\$108,725	\$96,764	\$201,739	\$1,296,849	\$1,400,000	(\$103,151)
2014	\$77,156	\$92,356	\$113,997	\$118,447	\$76,984	\$93,951	\$77,233	\$94,219	\$91,758	\$118,569	\$132,258	\$154,776	\$1,241,705	\$1,400,000	(\$158,295)
2015	\$83,994	\$80,640	\$103,797	\$98,272	\$101,798	\$83,251	\$80,979	\$94,419	\$92,398	\$94,260	\$137,913	\$162,309	\$1,214,030	\$1,400,000	(\$185,970)
2016	\$119,276	\$86,459	\$82,282	\$118,287	\$104,049	\$89,603	\$94,685	\$84,699	\$94,709	\$114,748	\$97,395	\$180,790	\$1,266,983	\$1,448,000	(\$181,017)
2017	\$115,810	\$89,552	\$94,852	\$116,835	\$98,732	\$88,673	\$95,233	\$98,121	\$89,257	\$114,706	\$108,757	\$215,306	\$1,325,833	\$1,460,000	(\$134,167)
2015 - Holiday Offerings not budgeted for.	\$0	\$10,924	\$12,544	\$21,587	\$0	\$0	\$0	\$0	\$0	\$0	\$3,220	\$29,764	\$78,038		
2016 - Holiday Offerings not budgeted for.	\$0	\$12,909	\$33,870	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,042	\$13,354	\$62,175		
2017 - Holiday Offerings not budgeted for.	\$0	\$0	\$19,191	\$31,745	\$0	\$0	\$0	\$0	\$0	\$0	\$1,335	\$10,666	\$62,937		

2012 - Includes Capital Campaign (Forward in Faith)



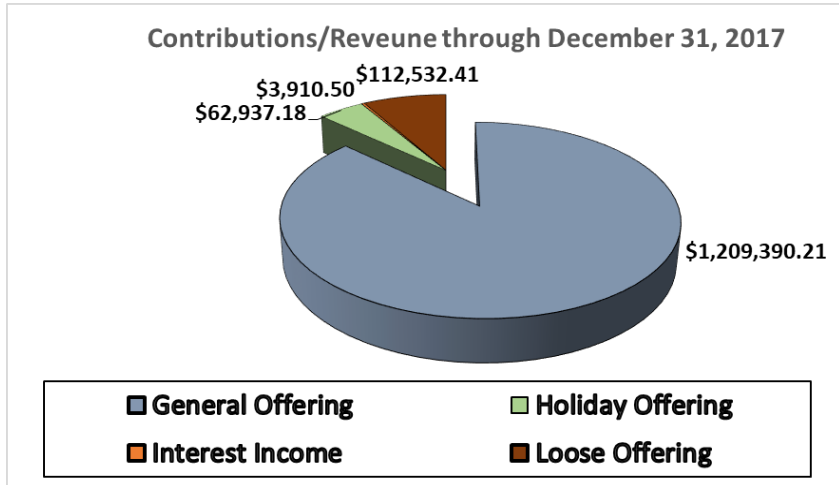
GOOD SHEPHERD LUTHERAN CHURCH

BENEVOLENCE WORKSHEET

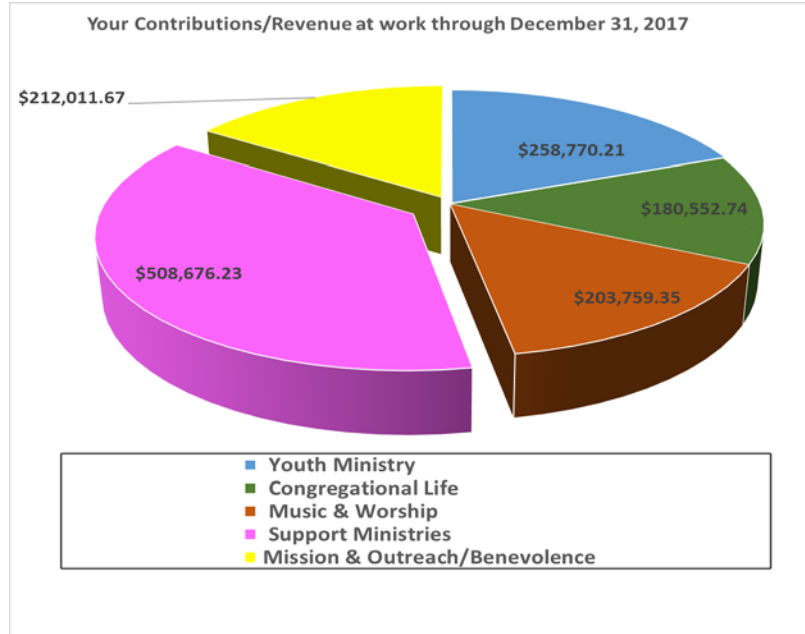
December 31, 2017

	ANNUAL BUDGET	ANNUAL BUDGET % OF TOTAL	JAN PAYMENTS	FEB PAYMENTS	MAR PAYMENTS	APRIL PAYMENTS	MAY PAYMENTS	JUNE PAYMENTS	JULY PAYMENTS	AUG PAYMENTS	SEPT PAYMENTS	OCT PAYMENTS	NOV PAYMENTS	DEC PAYMENTS	YTD PAYMENTS	
MONTHLY																recalc**
LUTHERN SOCIAL SERVICES	20,200	1.38%	1,602	1,239	1,578	2,056	1,366	1,227	1,318	1,358	1,235	1,587	1,523	3,126	19,215	1.38%
WESTERN ND SYNOD - ELCA CHURCHWIDE	99,500	6.82%	7,893	6,103	7,772	10,126	6,729	6,043	6,490	6,687	6,083	7,817	7,503	15,400	94,646	6.82%
QUARTERLY																
AARC	3,000	0.21%			656			691			581			926	2,855	0.21%
AID INC	3,000	0.21%			656			691			581			926	2,855	0.21%
BISMARCK MEALS ON WHEELS	1,800	0.12%			394			414			349			556	1,713	0.12%
*CAMP OF THE CROSS	10,000	0.68%			2,188			2,301			1,937			13,088	19,514	1.41%
CHARLES HALL YOUTH SERVICES	1,000	0.07%			219			230			195			309	952	0.07%
ELCA GIFT PROCESSING CTR. - Themba Mkhabela	3,500	0.24%			766			805			678			1,081	3,330	0.24%
HEART RIVER BRIDGES OF HOPE (ND YCC)	1,500	0.10%			328			345			291			463	1,428	0.10%
*MINISTRY ON THE MARGINS	2,000	0.14%			438			460			388			4,875	6,161	0.44%
*RUTH MEIERS HOSPITALITY HOUSE	3,000	0.21%			656			691			581			5,184	7,112	0.51%
SALVADORAN LUTHERAN SYNOD - CRISTO REY	5,000	0.34%			1,094			1,150			970			1,544	4,757	0.34%
WELCOME HOUSE	3,000	0.21%			656			691			581			926	2,855	0.21%
AS REQUESTED																
BANQUET MINISTRY	2,400	0.16%			815			575				273	667		2,330	0.17%
CAMPERSHIPS	1,000	0.07%					100			450					550	0.04%
COLLEGE SCHOLARSHIPS	1,000	0.07%									1,000				1,000	0.07%
GOOD SAMARITAN	2,000	0.14%			250				66		150				466	0.03%
SEMINARY SCHOLARSHIP	5,000	0.34%						1,000	1,000		1,500			1,500	5,000	0.36%
OTHER																
*DISCRETIONARY-Missouri Slope Foundation, Commur	36,500	2.50%												30,404	30,404	2.19%
TOTALS	204,400	14.00%	9,495	7,342	18,466	12,182	9,195	17,314	7,873	8,495	17,099	9,677	9,694	80,309	207,143	14.92%
Monthly Income - General Fund			115,810	89,552	114,043	148,580	98,732	88,673	95,233	98,121	89,257	114,706	110,100	225,972	1,388,778	
*YTD ACTUAL INCOME			115,810	205,362	319,405	467,985	566,717	655,390	750,622	848,743	938,000	1,052,706	1,162,806	1,388,778		
%YTD - Actual Income to Budget Income			82.9%	84.9%	94.4%	103.8%	98.8%	96.5%	95.0%	95.4%	93.8%	92.8%	93.1%	95.1%		
2017 MONTHLY INCOME BUDGETED	1,460,000		139,726	102,054	96,449	112,762	122,821	105,239	111,252	99,192	111,004	134,130	113,696	211,675	1,460,000	
2017 YTD INCOME BUDGETED														1,460,000		

Making Ministry Possible with your Financial Gifts



YTD Budgeted Contributions/Revenue:	\$ 1,460,000.00
YTD Actual Contributions/Revenue:	1,325,833.12
Difference between Budgeted & Actual:	-134,166.88
Holiday Offerings not budgeted for:	62,937.18
Total YTD Actual Contributions/Revenue:	\$ 1,388,770.30



YTD Budgeted Expenses:	\$ 1,460,000.00
YTD Actual Expenses:	\$ 1,363,770.20
Difference between Budgeted & Actual Expenses:	-\$96,229.80
YTD Actual Contributions/Revenue \$1,388,770.30 and YTD Actual Expenses \$1,363,770.20 = Net:	\$25,000.10

Thank you for supporting Good Shepherd Ministries!

Did you know there are automatic giving options such as *Simply Giving* and online bill pay through your bank? There is also a *kiosk* located in the Narthex where you are able to use your credit card or debit card for mission store purchases or instant donations to any of the ministries here at GSLC. These are few of the convenient ways for members to contribute and support the many ministries we support daily. For more information on the many ways to donate, please look online at our updated website (www.goodshepherdbismarck.com) or call the church office.